

AUDIT COMMITTEE

(Port Talbot Civic Centre, Committee Rooms 1/2)

Members Present: **27 March, 2019**

Chairperson: **Councillor J.D.Morgan**

Councillors: A.R.Aubrey, H.C.Clarke, O.S.Davies,
S.E.Freeguard, L.Jones, J.Miller, S.H.Reynolds
and R.W.Wood

Officers In Attendance H.Jones, A.O'Donnell and N.Headon

Representing the Wales Audit Office: J.Gillett and A.Lewis

Voting Lay Member: J.Jenkins

1. **DECLARATION OF INTEREST**

The following Member made a declaration of interest at the commencement of the meeting:

Councillor H.C.Clarke	- Report of the Head of Financial Services – Agenda Item 7, Progress Report as Councillor H.C. Clarke is Chair of Governors at YGG Tyle'r Ynn Primary School.
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2. **MINUTES OF THE AUDIT COMMITTEE HELD ON 5 DECEMBER, 2018**

It was noted that further information had been forwarded to Committee Members on Waste Management and Thematic Review, Leisure Services.

It was also noted that Auditors had re-visited Awel-Y-Mor Primary School regarding outstanding recommendations and all recommendations made had been implemented.

It was confirmed that an e-mail on behalf of the Committee had been sent to Headteachers in all Neath Port Talbot schools on the 6 December, 2018, reminding them of the importance of complying fully with DBS guidance.

RESOLVED: that the Minutes of the meeting held on 5 December, 2018 be approved.

3. **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL - 2019
AUDIT PLAN**

Members received an update from the Wales Audit Office on the 2019 Audit Plan for Neath Port Talbot County Borough Council, as detailed in the circulated report.

It was noted that the performance audit programme included meeting the objectives of the Well-being of Future Generations Act (Wales) 2015, further work was being undertaken in order to assess steps taken to meet well-being objectives. It was highlighted that the Future Generations Commissioner for Wales oversees the interests of future generations in Wales, and supported public bodies listed in the Act to work towards achieving the well-being goals. Officers informed Members that the Local Government Measure 2009, was a basis for service improvement and strategic planning by local authorities in Wales.

RESOLVED: that the report be noted.

4. **AUDIT COMMITTEE UPDATE – NEATH PORT TALBOT COUNTY
BOROUGH COUNCIL**

The Committee received an overview from the Wales Audit Office on the current and planned Welsh Audit Office work.

It was highlighted that progress of the performance audit work set out in 2017 and 2018 audit plans was progressing well.

RESOLVED: that the report be noted.

5. **TREASURY MANAGEMENT MONITORING 2018-2019**

Members received an overview of the Treasury Management action and information reported to Cabinet on the 13 February, 2019, as detailed in the circulated report.

RESOLVED: that the report be noted.

6. **INTERNAL AUDIT PLAN - 1 APRIL 2019-31 MARCH 2020**

Members were given an update on the Draft Internal Audit Plan for 2019/20, as detailed in the circulated report.

RESOLVED: that the Draft Internal Audit Plan 2019/20, be approved.

7. **PROGRESS REPORT TO 28 FEBRUARY, 2019**

Members were provided with an update report outlining internal audit work undertaken in the last quarter.

It was noted that the Auditor vacancy had been filled on a six month secondment basis, a review of the secondment would be taken at the end of the six months.

Members stated that the summary on published reports shown in Appendix 1 of the circulated report, showed inconsistency in wording regarding DBS, Officers' confirmed the wording would be consistent going forward.

RESOLVED: that the report be noted.

8. **DRAFT ANNUAL AUDIT REPORT 2017-2018**

Members received an overview of work undertaken by Neath Port Talbot Audit Committee throughout the 2017-2018 Civic Year.

RESOLVED: that the report be noted.

9. **ACCESS TO MEETINGS**

RESOLVED: that pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraphs 12, 13 and 14 of Part 4 of Schedule 12A to the above Act.

10. **INTERNAL AUDIT - SPECIAL INVESTIGATIONS**

Members received an update on Special Investigation Audits undertaken in the last quarter.

Members requested that correspondence be sent to the Director of Education Leisure and Lifelong, Learning regarding DBS compliance and a copy to be sent to the Chairperson of the Education, Skills and Culture Scrutiny Committee. This item would be brought back to the next Audit Committee.

CHAIRPERSON